



THE
NAVAJO
NATION

FLEET MANAGEMENT P.O. BOX 1930 CHINLE, ARIZONA 86503 (928) 674-2204-2205

JOE SHIRLEY, JR.
PRESIDENT

BEN SHELLY
VICE PRESIDENT

December 31, 2008

MEMORANDUM:

TO : ALL NAVAJO NATION DEPARTMENTS/P-ROGRAMS

FROM : Cynthia Yazzie
Cynthia Yazzie, Office Specialist
Chinle Fleet Management

SUBJECT: WRIGHT EXPRESS ORIENTATION

All Navajo Nation Employee who have NOT attended the Wright Express Orientation will need to attend the scheduled orientation. Those individuals that had their PIN number terminated or cancelled which resulted in Personnel Action Form (PAF) cancellation MUST be re-orientated. Fleet Management Policy and Procedures on the usage of the card will be discussed and each employee will be receiving a PIN number.

There is a list of the following dates for Chinle Fleet Management WEX orientation. The orientation will take place at Chinle Fleet Management conference room beginning at 10:00 am.

- January 8, 2009
- February 5, 2009
- March 5, 2009
- April 2, 2009
- May 7, 2009
- June 4, 2009
- July 9, 2009
- August 6, 2009
- September 10, 2009
- October 1, 2009
- November 5, 2009
- December 3, 2009

If you have any questions please contact me (928) 674-2204

Thank you.

xc: Fleet Management Departments
Distribution

